

Loudoun County Courts Expansion Recommended Housing Plan

Table 5B

	2006		2009		2011		2011		Courthouse + Valley Bank						Jailhouse Site New Construction						
	Staff	DGSF	Staff	Staff ⁸	DGSF ⁹				2015		2020		2025		2015		2020		2025		
						Staff	DGSF	Staff	DGSF	Staff	DGSF	Staff	DGSF	Staff	DGSF	Staff	DGSF	Staff	DGSF	Staff	DGSF
Circuit Court Judicial	3	20,445	3	3	21,015	4	21,015	5	24,904	6	30,000	4	16,000	5	20,000	6	24,000				
General District Court Judicial	3	10,950	3	3	11,989																
J&DR Court Judicial	2	6,488	2	2	9,012	3	12,182	3	12,182	4	15,500										
Circuit Court Clerk	40	12,694	43	45	20,182	28	23,920	31	24,067	36	25,409	26	11,981	31	12,905	37	13,490				
Circuit Court ⁶			7	5		5		6		7											
Drug Court ⁷				5	1,400	5	1,200	5	1,200	5	1,200										
General District Court Clerk	16	6,857	17	17	6,573							24	9,600	28	11,200	35	14,000				
J&DR Court Clerk	7	2,940	8	8	3,364	9	3,600	10	4,000	11	4,400										
J&DR Court Services ¹¹	33	6,570	35	32	6,561	35	8,500	38	9,200	42	10,200										
Commonwealth Attorney	35	6,180	34	33	10,137							36	9,000	41	10,200	48	12,000				
Public Defender (Note 1)							150		150		150		150		150		150				150
* Community Corrections	14	2,944	20	21	6,600	23	5,750	25	6,250	28	7,000										
* Probation & Parole	13	3,079	16	16	3,800	17	4,250	20	5,000											23	5,750
Sheriff																					
Court Security	35	12,328	38	35	19,919	37	19,919	39	19,919	43	19,919	25	11,033	28	14,120	31	15,179				
Secure (Judicial) Parking		5,166																			
Sheriff																					
Civil Process (Note 5)	8	1,986	6	6	2,350	6	2,200	8	2,500	9	2,600										
Magistrates (Note 2)																					
Court Support / Victim Witness																					
Waiting ¹⁰		8,338			7,861		1,000		1,000		1,000										
Community Room(s)					1,426		7,600		7,600		7,600										
Unassigned		5,652																			
DGSF Subtotal (Note 3)	209	112,617	232	231	132,189	172	111,286	190	117,972	191	124,978	115	57,764	133	68,575	180	84,569				
Building Support Factor 5% ¹⁴													2,888		3,429		4,228				
DGSF Total (Note 3)		112,617			132,189		111,286		117,972		124,978		60,652		72,004		88,797				
Est. DGSF Available		104,608			108,890		108,890		108,890		108,890		0		0		0				
DGSF Surplus/(Shortfall)		(8,009)			(23,299)		(2,396)		(9,082)		(16,088)		(60,652)		(72,004)		(88,797)				
New Construction GSF													84,913		100,805		124,316				

Notes	
1.	Public Defender is expected to be housed elsewhere; a small conference room in each building with courtrooms is needed.
2.	Magistrates are expected to be housed elsewhere.
3.	Beginning 2011, Secure Judicial Parking is shown with Court Security.
4.	Groups shown with an * are currently housed near the courthouse. It is assumed that they will be co-located with the courts, if possible.
5.	Civil Process currently occupies 3461 SF on Sycolin Road. DGSF reflects estimated right-sizing of their area requirement.
6.	Circuit Court Judges' administrative staff. Their area is included in Circuit Court Judicial.
7.	Drug Court program staff drawn from Circuit Court, Community Corrections and Sheriff's Patrol.
8.	2011 figures are adopted from County Budget documents OR are actual where State-funded.
9.	Near-term areas provided by County in January 2011; they include off-site areas to be consolidated; they do not include functions that are anticipated to remain outside the consolidation.
10.	Court Support included Jury Management, Law Library and Grand Jury and Victim Witness Waiting in DWA study. All except Victim Witness Waiting are now included with Clerk of Circuit Court. Victim Witness Waiting in the new building and Victim Witness staff are accounted with the Commonwealth Attorney.
11.	J&DR Court Services staff does not include branch personnel; shared workstations for their use are included.
12.	Divisions of the office of the Clerk of the Circuit Court that are planned for the existing Courthouse include Jury Management, Judicial Services, Civil Case Management, Criminal Case Management, Archives and the Law Library.
13.	A division-by-division assessment of the on-site storage requirement is planned. Future off-site storage of some files is expected to reduce the required DGSF on-site.
14.	The Building Support Factor was included for planning purposes in the 2006 DWA study to ensure that the proper building circulation is provided without impact on assignable areas.