

LOUDOUN COUNTY
HUMAN RESOURCES HANDBOOK
PERSONNEL POLICIES AND PROCEDURES

Preface

The Loudoun County Human Resources Handbook has been prepared as a general statement of Loudoun County Government personnel policies and procedures. The Handbook is not intended to cover every contingency and condition which may arise during the course of employment. The language in this Handbook is not intended to create or to be construed as an employment contract, nor to alter the nature of the County's at-will employment relationship with employees. The County reserves the right to modify, discontinue or add policies or procedures, except the at-will policy, at any time. These personnel policies are applicable to classified employees of Loudoun County Government and do not apply, unless otherwise authorized, to unclassified employees, consultants, contractors, members of Boards or Commissions, elected or appointed officials, volunteers, employees of the school system, or employees of other organizations.

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