APPLICATION FOR ADDRESS

In Loudoun County, all residences and businesses must have a County-assigned address. This is to enable emergency personnel (E911), in cooperation with the telephone company, to pinpoint the location of an emergency call and to respond quickly. Most lots in planned developments (Brambleton, South Riding, etc.) have already received addresses. These are available from the seller of the property.

If no address exists, please complete the following:

OWNER: _______________________________ OWNER SIGNATURE: _______________________________

APPLICANT: _______________________________ APPLICANT PHONE #: _______________________________

APPLICANT EMAIL ADDRESS: ________________________________________________________________

TAX MAP #, PIN #, OR OTHER PROPERTY IDENTIFIER: _________________________________________

Please attach a plat or site plan showing the proposed building and the location of the driveway. Addresses are assigned at the point the driveway intersects the road.

Check one:

_____ This is for a house on vacant land.

_____ This is an additional residence on a lot (accessory apartment, for example).

_____ This is a business on a residential lot.

_____ This building will replace one that was destroyed.

FOR STAFF USE ONLY:

MCPI ______________

Address ______________________________________________________________

Post Office/Zip __________________________________________________________

Task # __________________ CID __________________ DIR _________________________

Notes _________________________________________________________________

You will be informed of your new address and the same information will be entered into the Land Management Information System. NOTE: Regulations differ for temporary addresses (construction trailers, for instance) and for commercial buildings. Please contact the Office of Mapping & Geographic Information for those regulations.