



Loudoun County, Virginia

Office of Mapping and Geographic Information

1 Harrison Street, SE, Mail Stop 65 Leesburg, VA 20175

Main Number: 703-771-5778 Fax: 703-771-5075

address@loudoun.gov

APPLICATION FOR ADDRESS

In Loudoun County, all residences and businesses must have a County-assigned address. This is to enable emergency personnel (E911), in cooperation with the telephone company, to pinpoint the location of an emergency call and to respond quickly. Most lots in planned developments (Brambleton, South Riding, etc.) have already received addresses. These are available from the seller of the property.

If no address exists, please complete the following:

OWNER: _____ OWNER SIGNATURE: _____

APPLICANT: _____ APPLICANT PHONE #: _____

APPLICANT EMAIL ADDRESS: _____

TAX MAP #, PIN #, OR OTHER PROPERTY IDENTIFIER: _____

Please attach a plat or site plan showing the proposed building and the location of the driveway. Addresses are assigned at the point the driveway intersects the road.

Check one:

- _____ This is for a house on vacant land.
- _____ This is an additional residence on a lot (accessory apartment, for example).
- _____ This is a business on a residential lot.
- _____ This building will replace one that was destroyed.

FOR STAFF USE ONLY:

MCPI _____

Address _____

Post Office/Zip _____

Task # _____ CID _____ DIR _____

Notes _____

You will be informed of your new address and the same information will be entered into the Land Management Information System. NOTE: Regulations differ for temporary addresses (construction trailers, for instance) and for commercial buildings. Please contact the Office of Mapping & Geographic Information for those regulations.