


LWRC WORKSHOPS FEBRUARY 2022



Currently, workshops are offered via the **GoToMeeting** virtual platform and on-site at the Center. Pre-registration is required. When registering, be sure to take note of which type of workshop you will be attending. The workshop title will indicate "VIRTUAL" or "ON-SITE."

To register, go to www.loudoun.gov/wrcworkshops and click on the registration icon 

To view full descriptions of our workshop content go to www.loudoun.gov/wrcworkshops and click on Workshop Titles and Course Descriptions (PDF)/

SPECIAL EVENT!

Build a Powerful Transition Mindset for a Successful Career Shift

Wed, Feb 16, 2022 4:00 - 5:30

You know the tactical things you need to do for your job search, but you may be overlooking the most powerful tool in your job search arsenal: *your mindset*.

Your mindset has the power to impact your success, and it plays a critical role in how you cope with and overcome challenges.

In this webinar, you will learn:

- The Neuroscience of Change
- A Success Results Formula
- Keys to Creating a Powerful Transition Mindset and more...

[CLICK HERE TO REGISTER](#)

ON-SITE WORKSHOPS AT CENTER *On-site workshops held in-person at the Center*

Resume Writing Skills

Resume Writing 101 Lab
Tues, Feb 15 9:00 - 12:00

Job Search Skills

Job Search & Social Media
Wed, Feb 23 9:00 - 10:30

Computer Skills

MS Word - The Basics
Mon, Feb 14 9:00 - 4:00

MS PowerPoint - The Basics
Thurs, Feb 17 9:00 - 4:00

MS Excel - Level 1
Tues, Feb 22 9:00 - 4:00

MS Excel - Level 2
Thurs, Feb 24 9:00 - 4:00

VIRTUAL WORKSHOPS

Having both camera and microphone capabilities on your device will enhance your virtual workshop experience.

Interviewing Skills

Successful Phone Interviewing
Wed, Feb 2 10:00 - 11:00

SCARQ - Discover Your Competencies
Tues, Feb 8 10:00 - 11:00

Your Transferable Skills
Fri, Feb 18 10:00 - 12:00

So You Think You Can Interview?
Thurs, Feb 24 10:00 - 11:30

Resume Development

Resumes & Cover Letters - Make Yours Stand Out
Thurs, Feb 17 10:00 - 12:00

Networking Skills

30 Second Commercial - So Tell Me About Yourself
Tues, Feb 1 10:00 - 11:00

Networking for Introverts
Tues, Feb 1 2:00 - 3:00

Workplace Skills

Collaboration in the Workplace
Tues, Feb 15 2:00 - 3:00

Social Media

Navigating LinkedIn for New Users
Thurs, Feb 17 2:00 - 3:00



If you require a reasonable accommodation for any type of disability in order to participate in Workforce Resource Center services, please contact the Center at 703-777-0150. Three business days advance notice is requested.