



County of Loudoun
Commissioner of the Revenue
Business License Tax Division
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Leesburg, VA 20177-9804

(703) 777-0260 WWW.LOUDOUN.GOV/COR FAX (703) 777-0263
Office Locations

Leesburg
1 Harrison St, SE 1st Floor

Sterling
21641 Ridgetop Cir, Ste 100

APPLICATION AND PERMIT
FOR CONDUCTING GOING-OUT OF BUSINESS SALES
IN LOUDOUN COUNTY, VIRGINIA

Section I

DATE BUSINESS IS TO BE TERMINATED: _____

BTAX #:

PHYSICAL BUSINESS LOCATION: _____

TELEPHONE: _____ NATURE OF BUSINESS: _____

TYPE OF OWNERSHIP (Check One) Sole Proprietor Partnership Corporation LLC

NAME OF OWNER/PRINCIPAL: _____

TRADE NAME: _____

Generally describe merchandise involved: _____

Date and Time Sale to Start: _____

Address of Sale, if different from Physical Business Location above: _____

Form of advertising to be used (T.V., Radio, Newspaper, etc.) _____

Attach copy of ads or text of radio or T.V. narrative, or describe other media to be used (Internet, etc.) _____

Does Sale include all stock on hand? YES NO If no, attach an explanation.

Attach inventory of goods covered by this permit. Only items listed may be sold under this permit.

I hereby certify that the statements shown hereon and on the attachments hereto are true and correct to the best of my knowledge and belief.

Signature

Title

Date

Note: It is a misdemeanor for any person willfully to subscribe an application which he/she does not believe to be true and correct as to every material manner. (Code of Virginia, Title 58.1)

SECTION II
(For office use only)

RECEIPT OF FEE (\$65.00)
Index 320201 Sub-Object 0449

APPROVAL OF APPLICATION
PERMIT # : LS _____
EXPIRES: _____

Treasurer

Date

Commissioner of the Revenue

Date

**AFTER COMPLETION AND AUTHENTICATION,
DISPLAY PERMIT IN PROMINENT PLACE OF ESTABLISHMENT CONCERNED**