



Storm Drain Education: Step by Step

Guidelines for Storm Drain Marking Projects in Loudoun County

1. Contact Boyd Church, Sr. Public Works Engineer at the Loudoun County Department of General Services (DGS) at (571) 258-3204 or Boyd.Church@loudoun.gov to set up a volunteer orientation meeting and get your project started.
2. DGS will help you locate the storm drains in your neighborhood, provide maps to identify inlets, a copy of the Virginia Dept. of Transportation (VDOT) permit and the stickers and adhesives.
3. Get approval for your project from your local Homeowners Association (HOA) (if ... required)
4. Develop a storm drain education flier or use our standard educational materials to hand out to the homes in your project area. Think about other ways you might spread the word about the connection between the storm drain and our streams such as writing an article for your school, church or neighborhood publication or contacting the local newspaper.
5. Get Organized! Set a date for labeling the storm drains. Recruit others in your group or your friends and family to help you with your project, and make sure you have the supplies you need. Think about keeping yourself and your fellow volunteers happy and safe! Safety gloves and vests are always a good idea, as are snacks and drinks at the end of the day.
6. Label the drains! Make sure to take pictures to help publicize this program. Send in marked maps to DGS. Report the number of homes educated and drains labeled.
7. Be proud of the efforts you and your group have made to keep Loudoun County's streams and the Chesapeake Bay clean for us and for wildlife!