

Family Covid-19 Addendum: CASA Operating Guidelines

8/20/2021

PRCS has established procedures for CASA sites operations based on guidelines and requirements from the Centers for Disease Control (CDC), Virginia Department of Health (VDH), and the Virginia Department of Education, Office of Child Care Health and Safety/Licensing.

Social Distancing

Each site will operate with Social Distancing in place (3 feet between each child) and children will be placed in small groups of 18 (cohorts). Staff will maintain 6 feet of distance between other staff and children, as possible.

Pick Up Procedure

Parents will come to the door and ring the doorbell. Staff will admit parents into the building. Everyone must wear a face mask and socially distance. Staff will verify the person picking up a child is authorized to do so by reviewing the child's file and checking the adult's government issued ID (such as a driver's license), until staff are familiar with everyone picking up children. Anyone picking up a child must be listed as an emergency contact or authorized pick up.

Sickness at Site

If a child presents symptoms of illness at site, we will isolate them to the sick area and reach out to the parent, guardian, or emergency contacts to have the child picked up as soon as possible. If a child is sick with any symptoms, we require that parents keep them home until they have been symptom free, without the use of fever reducing medication, for 24 hours.

Face Coverings

Staff and children are required to always wear masks, with the following exceptions:

- Students will not be required to wear masks outdoors.
- For indoor play in the gym, participants will wear masks while on the sidelines or receiving instructions, but may remove them during play.
- Participants may remove their masks while eating or drinking.

COVID mitigation

- Children will be assigned to the same group of children and staff (cohort) daily.
- Daily Health checks will be taken as the children arrive from school and throughout the afternoon.
- Activities will be led with social distancing in mind, for both sit down activities and active games.
- Children will frequently wash/sanitize their hands, including upon arrival, before and after snack, after the bathroom, before and after using any shared items, and any time after sneezing/coughing.
- All children will maintain 3 feet of social distancing and staff will maintain 6 feet social distancing.
- Cleaning and disinfecting will be intensified.

Positive COVID Cases

If your child tests positive for Covid-19, they must have a physician's note to return to site.

COVID Case Reporting

If someone at the site has been diagnosed with Covid-19, CASA will provide information to the Loudoun County Health Department and they will begin their contact tracing procedures.