



Loudoun County, Virginia

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Department of Finance and Procurement  
Division of Procurement  
1 Harrison Street, SE, 4<sup>th</sup> Floor  
Leesburg, Virginia 20175  
[www.loudoun.gov/procurement](http://www.loudoun.gov/procurement)

November 16, 2020

NOTICE TO OFFERORS

ADDENDUM NO. 1

RFQ 333786

The following changes and/or additions shall be made to the original Request for Proposal No. RFQ 333786 Analysis of Potential Conversion from Sheriff's Office to Police Department. Please acknowledge receipt of this addendum by signing and returning with your proposal.

1. Section 10.1 Paragraph D shall be replaced in its entirety with the following:

All proposals shall be signed by the individual or authorized principals of the firm. Electronic, digital or original ink signatures will be accepted.

Prepared By: s/Cheryl L. Middleton, CPPB Date: 11/16/2020  
Assistant Director/Purchasing Agent

Acknowledged By: \_\_\_\_\_ Date: \_\_\_\_\_