



Loudoun County, Virginia

www.loudoun.gov

Department of Finance and Budget

Division of Procurement

P.O. Box 7000, Leesburg, Virginia 20177

Physical Address: 1 Harrison Street, S.E., 4th Floor, Leesburg, Virginia 20175

April 8, 2020

NOTICE TO OFFERORS

ADDENDUM NO. 2

RFQ 149783

The following changes and/or additions shall be made to the original Request for Proposal (RFP) for Specialized Programs and Camp Instructors, RFQ 149783. Please acknowledge receipt of this addendum by signing and returning with your proposal.

1. The Acceptance Place specified on the first page of the RFP is deleted in its entirety and replaced with following Acceptance Place:

County of Loudoun, Procurement Division
Government Center
1 Harrison Street, SE, 1st Floor
Drop Box labeled: **Procurement Bids and Proposals**
Leesburg, Virginia 20175

2. Section 7.1. G. is deleted in its entirety and replaced with the following:
G. Proposals may be submitted as follows:

- By mail: County of Loudoun,
Procurement Division
P.O. Box 7000
Leesburg, Virginia 20177; or

- By hand delivery or delivery services:

County of Loudoun, Procurement Division
Government Center
1 Harrison Street, SE, 1st Floor
Drop Box labeled: **Procurement Bids and Proposals**
Leesburg, Virginia 20175

3. Section 7.1. H is deleted in its entirety and replaced with the following:
 - H. Each offeror shall submit one (1) original of their proposal along with a USB drive of the complete proposal to the County's Division of Procurement as indicated in Subsection 7.1 item G.

Prepared By: s/ *Kathleen R. Armstrong* Date: April 8, 2020

Acknowledged By: _____ Date: _____