



Loudoun County
 Department of Building & Development
 1 Harrison Street S.E., P.O. Box 7000, Leesburg, VA 20177-7000
 (703) 777-0220 www.loudoun.gov/buildingpermits

**TEMPORARY SALES
 ZONING PERMIT**

REVISED 1993 LOUDOUN COUNTY ZONING ORDINANCE SECTION 5-500 B:

Temporary Sales

Temporary sales of produce, Christmas trees, fireworks, and other seasonal goods, may be permitted on application for a temporary zoning permit to the Zoning Administrator. Such permit may impose conditions necessary to alleviate any adverse impacts such as provisions for adequate parking, traffic safety, fire safety, hours of operation, provision for sewage disposal, and other health and safety concerns the Zoning Administrator may deem necessary, and the posting of a bond to ensure timely removal of structures and materials and restoration of the area. A temporary zoning permit for temporary sales shall be valid for a period not to exceed 45 days, unless extended, and shall require that all structures and materials be removed within such time period. At a minimum:

- (1) Structures for temporary sales shall not exceed 400 square feet in floor area nor be closer than 35 feet to a right of way or prescriptive easement of a road.
- (2) Entrances and exits to roads shall be clearly delineated.
- (3) Entrances and exits shall be so located as to provide safe ingress and egress from roads and shall be channeled to prevent unrestricted access to and from the premises.

Section 5-500 of the Revised 1993 Zoning Ordinance: <https://www.loudoun.gov/DocumentCenter/View/99645>

All temporary zoning permits shall be applied for at least thirty (30) days in advance of the Sales function.

Description of the Use: _____ **Submission Date** _____

Sale Date(s) From: _____ Sale Date(s) to: _____ Daily Hours of Operation From: _____ Daily Hours of Operation To: _____

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Tax Map Number _____ MCPI (Pin) Number _____

Sale Location Address _____ City/Town _____ State **VA** Zip Code _____ Zoning District _____

Applicant certifies by signature that he/she has the authority to make application, that it is correct, and that any construction use will conform to the regulations of Building Code, Zoning Ordinance, and other codes of Loudoun County and the Commonwealth of Virginia.

I, THE PROPERTY OWNER, HEREBY CERTIFY THAT I HAVE READ THE ABOVE AND AGREE TO COMPLY WITH THE ABOVE STANDARDS AND WITH ANY ADDITIONAL CONDITIONS IMPOSED BY THE ZONING ADMINISTRATOR.

Property Owner's Signature _____ Printed Name of Applicant/Contact Person _____

E-Mail Address of Applicant/Contact Person _____ Phone Number of Applicant/Contact Person _____

OFFICE USE ONLY PLEASE DO NOT WRITE BELOW		
ZONING CODE REVIEW		
THIS TEMP SALES PERMIT IS	<input type="checkbox"/> GRANTED	<input type="checkbox"/> DENIED
	ADDITIONAL CONDITIONS	<input type="checkbox"/> YES <input type="checkbox"/> NO
_____ SIGNATURE OF ZONING ADMINISTRATOR OR DESIGNEE	_____ DATE	_____ PERMIT NUMBER