

Emergency Support Functions Annex  
**ESF-13 LAW ENFORCEMENT**



**ESF Coordinator:**

Loudoun County Sheriff's Office

**Primary Agency:**

Loudoun County Sheriff's Office

**Section:**

Operations

**Support Agencies:**

Commonwealth's Attorney

*Victim Witness Services*

Combined Fire and Rescue System

*Fire Marshal's Office*

Juvenile Court Service Unit

Town of Leesburg Police Department

Town of Middleburg Police Department

Town of Purcellville Police Department

Virginia State Police

**Branch:**

Public Safety

**Group:**

Law Enforcement

**Community Lifeline(s):**

Safety and Security

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**INTRODUCTION**

**Purpose**

Emergency Support Function (ESF)-13 Law Enforcement provides the guidance and direction regarding law enforcement activities to provide protection of life and property within Loudoun County during a significant event.

**Scope**

ESF-13 Law Enforcement coordinates resources necessary to deliver law enforcement services during a significant event. Activities within the scope of ESF-13 functions include: assesses law enforcement needs and provides requisite personnel and equipment for all incidents and facilities; directs traffic management activities; and coordinates authorized evacuations.

**Relevant Laws, Statutes, Plans, and Policies**

- ▶ Code of Virginia, Title 44 Military and Emergency Laws, Chapter 3.2 Emergency Services and Disaster Laws, § 44-146.19.E.
- ▶ Loudoun County Emergency Operations Center Policies and Procedures Guide
- ▶ Loudoun County Evacuation Guide
- ▶ Loudoun County Sheriff's Office Emergency Operations Plan

## ESF Planning Assumptions

- ▶ The Sheriff's Office is the primary law enforcement agency in Loudoun County. Local jurisdictions have the primary responsibility for law enforcement within their boundaries. The towns of Leesburg, Middleburg, and Purcellville maintain police departments.
- ▶ The Virginia State Police or other law enforcement agencies within Loudoun County may have primary responsibility based on nature of the significant event.
- ▶ Operations may require traffic controls to divert traffic around damaged, impacted, or evacuated areas.

## ORGANIZATION

### ESF Responsibilities

- ▶ Reports to and takes direction from the Public Safety Branch Director.
- ▶ Provides informational updates to the Planning Section.
- ▶ Develops plans, policies, and procedures necessary to resolve law enforcement issues during the significant event.
- ▶ Documents information and actions related to public safety and security missions and assignments.
- ▶ Utilizes current methods and procedures to process requests for assistance.
- ▶ Submits a detailed record of costs and expenditures to the Finance and Administration Section.

### Agency Roles and Responsibilities

#### Loudoun County Sheriff's Office (LCSO)

- ▶ The agency recognized with ESF coordination and primary responsibility. LCSO is responsible for the overall ESF leadership and coordination associated with law enforcement activities during a significant event, including incident-related scene and facility security, traffic management, and evacuations.

#### Commonwealth's Attorney (CA)

Victim Witness Services

- ▶ Provides personnel and resources to ensure crime victims and witnesses receive aid.

#### Combined Fire and Rescue System (FR)

Fire Marshal's Office

- ▶ Provides personnel and equipment to assist with delivery of law enforcement services.

**Juvenile Court Service Unit (JCSU)**

- ▶ Provides personnel and equipment to assist with delivery of law enforcement services.

**Town Police Departments**

- ▶ Serves as the primary law enforcement agency within corporate limits.

**Virginia State Police (VSP)**

- ▶ Provides personnel and equipment to assist with delivery of law enforcement services.

**MISSIONS AND ASSIGNMENTS**

**Mission 1:** Coordinates the resources necessary to provide law enforcement activities during a significant event.

Assignment 1-1: Identifies, prioritizes, procures, and allocates available resources for law enforcement activities.

Assignment 1-2: Ensures coordination among law enforcement providers and with other support agencies.

Assignment 1-3: Considers future (in the subsequent 12 to 24-hour period) resource requirements and conveys to EOC leadership.

**Mission 2:** Assesses law enforcement needs and provides requisite personnel and equipment for all incidents and facilities.

Assignment 2-1: Deploys adequate personnel and equipment needed to maintain a safe and secure incident scene and manages controlled access and re-entry.

Assignment 2-2: Deploys adequate personnel and equipment needed to maintain safe and secure incident-related facilities.

Assignment 2-3: Provides personnel necessary to perform incident-related investigations.

Assignment 2-4: Provides personnel and equipment necessary to preserve peace and control during civil unrest.

**Mission 3:** Directs traffic management activities.

Assignment 3-1: Prioritizes critical transportation routes and deploys appropriate resources to ensure safe and effective traffic flow during a significant incident.

**Mission 4:** Coordinates authorized evacuations.

## EMERGENCY SUPPORT FUNCTIONS ANNEX: ESF-13 LAW ENFORCEMENT

Assignment 4-1: Directs the evacuation of Loudoun County residents, or any portion thereof, as a result of a significant incident as authorized or endorsed by County leadership.

Assignment 4-2: Coordinates evacuation support activities within Loudoun County when another jurisdiction's plan directs their citizens to use routes, shelters, or staging points within Loudoun County.

**Mission 5:** Provides aid to crime victims and witnesses.

Assignment 5-1: Provides emotional support, practical aid, and advocacy to crime victims and witnesses following a criminal event.

Assignment 5-2: Contacts the Virginia Department of Criminal Justice Services and the Virginia Criminal Injuries Compensation Fund if the event involves victims of a crime. (The Department of Criminal Justice Services and the Virginia Criminal Injuries Compensation Fund shall be the lead coordinating agencies for those individuals determined to be victims.)

- ▶ Virginia Department of Criminal Justice Services: 804-786-4000
- ▶ Virginia Criminal Injuries Compensation Fund: 1-800-552-4007

## COMMUNITY LIFELINE(S)

### Safety and Security

1. Law Enforcement (Law Enforcement Facilities, Law Enforcement Services, Site Security)
  - ▶ Identify the status of law enforcement.
  - ▶ Determine impact to response operations and how they will improve if component is stabilized.
  - ▶ Identify actions that must be taken to improve law enforcement/security.
  - ▶ Evaluate factors that may limit the ability to make improvements.
  - ▶ Establish restoration timeline for law enforcement.