

EMS Operations Committee Minutes
August 9, 2016
DTCI- Large Conference Room
801 Sycolin Road
1900 Hours

Co. 4	Cheryl Aycock
Co. 6	Absent
Co. 9	Rick Rumbarger
Co. 12	Absent
Co. 13	Anthony Mino
Co. 14	Earl Hall
Co. 15	Byron Andrews
Co. 17	Absent
EMS Council	Absent
LCFR	AC Johnson, AC Tobia, DC Salazar, Michelle Beatty, Mary Maguire and Christine Langley-Obaugh
OMD	Dr. Morgan
StoneSprings	Absent
Reston Hospital	Keith Morrison
Inova Loudoun	Absent

1. Call to order

Chief Andrews, Chairman, called the meeting to order at 1902 hours.

2. Roll Call

3. Approve July meeting minutes

A motion to approve the July 12, 2016 minutes was made by Chief Aycock. The motion was seconded by Chief Salazar. All are in favor with no opposition or abstentions. Motion carried.

4. Chairman's Report

Chairman Andrews advised that the July Executive Committee packet was distributed electronically.

Chief Tobia stated that the Fire and EMS Training Enrollment and Wait Lists SWP (Percentage Method) was passed at the EC meeting at the end of July. Chief Johnson stated the SWP should be coming out this week.

5. OMD-Dr. John Morgan

Dr. Morgan did not have anything to report.

6. Reports

a. LCFR- DC Jose Salazar

Active Threat- DC Salazar reminded all that details regarding an in-station drill will be forthcoming.

Call Hospital before Transport (Lansdowne)-DC Salazar and Dr. Morgan have engaged in a conversation regarding the need to call before transporting a client. DC Salazar hopes that this criteria will be removed.

Symposium- DC Salazar stated registration is now open.

RSAF Grant- DC Salazar stated this is open and closes September 15th.

Standards in Excellence- DC Salazar encourages agencies to go through this process. Additional information can be found on the OEMS website. Chief Andrews stated there are benefits to completing the accreditation process as a system. Chief Andrews advised if there is interest, perhaps a workshop can be scheduled.

i. EMS Billing- Mary Maguire

Mary Maguire stated that the last quarterly disbursement has been compiled and checks will be forthcoming.

Discussion occurred regarding exemptions for system members. Discussion continued regarding the possibility of an individual company establishing an internal funding mechanism to cover costs. Mary Maguire reminded everyone that there is a financial waiver process in place as well.

Chair Andrews and Chief Tobia stated if concerns exist, the appropriate avenue would be to perhaps engage the members of the AOC. Mary stated that the ordinance is clear with regard to the language.

ii. EMS Training-Michelle Beatty

Report attached.

Michelle stated two intermediate classes would be available in the fall. Michelle stated they will be moving forward with twenty five applicants for the two classes.

Michelle informed the EMSOC that Lt. Grant is scheduled to be transferred from Operations to the Training Division on August 25th.

Michelle mentioned that the Training Division is fine tuning the Hybrid EMT class. Chairman Andrews inquired regarding feedback from the first hybrid class. Michelle advised feedback has been received and modifications of the program are on-going.

Congratulations to the training division was announced in reference to the pass rate with the National Registry as 100% had been achieved.

The course catalog is available, for Fire and EMS.

Discussion took place surrounding the EMR course. Michelle stated she was a big proponent of the course because she believes it provides a solid foundation.

Regarding Target Solutions, Michelle advised that EMS Training is currently meeting with agency representatives.

Upcoming classes are outlined in the Training Division report.

Discussion occurred regarding mandatory training courses. Best practices may wish to be considered. Chief Aycock offered to take the issue to the training committee for further exploration.

The issue of additional EMT refresher hours was also discussed. Hours were increased from 36 to 40 hours effective July 1st. Michelle Beatty stated that everything has been transferred over to the new platform and she is willing to sit down with anyone to determine needs through Target Solutions, through Symposium or other avenues. In addition, Michelle advised that evening refresher courses will also be available. Chair Andrews suggested for all to verify expiration dates and point members in the right direction.

b. Committee Reports

i. Communications Committee (Chief Bennett)

No report.

Chief Tobia reported that they are continuing to work on blocking issues as it relates it to CAD.

ii. Training Committee (Chief Aycock/Chief Mino)

Chief Aycock stated the report is attached. Chief Aycock stated the committee is moving forward reviewing the student guide for the training center. The welcome packet was also reviewed.

Additionally, work has been done on several General Orders.

The Committee will not meet in September.

iii. SWP Committee (Chief Krone)

Chief Andrews stated that the last SWP Committee meeting was cancelled, but they have rescheduled for next Monday.

iv. Ambulance Standards Committee

Chief Andrews advised that Dave Beatty is working on some items. Chief Tobia stated the committee is on track to move forward.

c. EMS Council

Minutes were not received.

7. Old Business

a. Physio Lease Option

DC Salazar stated the documents are being reviewed and will return to everyone to ensure comments have been incorporated. A meeting with Physio will be scheduled. One concern is that there may be an issue with the lease for the County. If the County enters into a lease, it goes against their debt ceiling. Chief Tobia stated that the issue was discussed at a recent CIP meeting with DTCl and the Office of

Management and Budget. Chief Tobia stated that follow-up will occur with the Director of Finance to obtain an interpretation from Bond Counsel.

DC Salazar reminded folks to garner support from their companies.

b. Medication Security

DIT has given the go ahead. DIT would prefer one device is purchased so they are able to work through any issues that may arise. DC Salazar stated funding is available and they are in the process of ordering one device at this time.

DC Salazar stated Darrick is presently working on the policy.

c. Bariatric Response Capabilities

DC Salazar reported that three agencies within the County have bariatric response capabilities which include the County, Sterling Rescue and Loudoun Rescue. DC Salazar stated representatives will gather to discuss what resources are available and a plan for the future. DC Salazar mentioned that Communications would need to get involved as well. A meeting has been scheduled for August 23rd.

d. Rules of Order

Chair Andrews stated he still needs to meet with Chief Hall.

e. Bio Hazard Pick-ups

DC Salazar submitted that the same company did get the contract again. DC Salazar reported that Chief Johnson did have a discussion with procurement regarding concerns. In addition, DC Salazar stated that Chief Brower drafted a letter expressing his opinion, as well. DC Salazar stated a meeting will be held with the vendor next week to discuss the issues and the policy.

f. Social Media and Use of Personal Electronic Devices

Discussion will take place under Action Items.

8. New Business

a. Zika Virus

Dr. Morgan reported that the virus has now been transmitted in the United States, in Florida, only. Virginia has had a number of people infected which were all travelers. Dr. Morgan suggested that people can obtain additional information through <https://www.loudoun.gov/zika>.

9. Action Items

a. Social Media and Use of Personal Electronic Devices SWP

Chair Andrews stated changes in the SWP are outlined in the document in red and are attached for review.

Chief Tobia stated stakeholder comments have been received. Chief Tobia shared that Chief Hall and Chief Schultz have been tremendously engaged on this project. Chief Tobia shared he is grateful for their efforts. Chief Tobia stated that the changes reflected in the document are based on a continued desire to ensure that companies preserve the autonomy to speak on behalf of their organizations. Chief Tobia reminded all that the Chief of the system has a level of accountability that didn't exist several years ago. As a result, Chief Tobia shared that there is a need to have a policy in place to protect the reputation of our collective organization.

Chief Tobia admitted that this policy may be perceived by some as being restrictive. Chief Tobia stated that the policy is designed to provide guidance. Chief Tobia stated the draft has been reviewed and revised and the policy will not go live until training can occur regarding the intent of the policy.

Discussion ensued regarding reasonable timeframes, mechanisms to securely transmit pictures to attach to ePCR reports as they are FOIAable and standards for dash cameras. Additional conversation about risk tolerance for individual companies occurred. Lastly, the term "spokesman for the system" was reviewed and deliberated.

A motion was made to approve the Social Media and Use of Personal Electronic Devices SWP. The motion carried with no abstentions or oppositions.

10. Stakeholder Comments

October 24th Fall Training Event at Reston Hospital, 6-9pm

October 29th 30th Anniversary, 10am-2pm

Please complete re-stock forms.

Trauma Director Meeting on August 30th

Public Safety Open House on August 10th Ashburn HealthPlex

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11. Committee Member Comments

Dr. Morgan is working full time hours (OMD process closes August 17th)

12. Announcements

None

Adjourn: With no other business to discuss, the meeting is adjourned at 2031.

Respectfully submitted:
Christine Langley-Obaugh, M.Ed., CVA
Executive Liaison