

**Loudoun County Transportation Improvement and Safety Commission**  
**APPROVED MEETING MINUTES**

**July 19, 2016**  
**Purcellville Room, Loudoun County Government Building**

**I. Call to Order – 6:30 p.m**

**Voting Members**

<b>Lydia Clark, <i>At Large</i></b>	<b>Present</b>
Unassigned, <i>Algonkian</i>	N/A
Unassigned, <i>Ashburn</i>	N/A
<b>Dean Franks, <i>Blue Ridge</i></b>	<b>Present</b>
JJ Rauf, <i>Broad Run</i>	Absent
Unassigned, <i>Catoctin</i>	N/A
Shawn W. Sutherland, <i>Dulles</i>	Absent
<b>Frank Holtz, <i>Leesburg</i></b>	<b>Present</b>
Pat Turner, <i>Sterling</i>	Absent

**Other Members & Visitors Present**

RJ Earley, LC Sheriff's Office  
Carol Lew, LC Sheriff's Office  
Carolina Siguenza, LC DTCI  
Ron Sutphin, VDOT  
Eloisa Thring, LC DTCI, *Staff Contact*

**II. First Order of Business**

Prior to initiating official meeting business, E. Thring facilitated introductions of all parties in the room. L. Clark pointed out there was not sufficient voting member representation for a quorum and then asked if there were any issues that the attendees wished to discuss in lieu of the formal meeting agenda:

- 1) F. Holtz inquired about the purpose and accomplishments of this commission and whether there may be a change in status given the ongoing county review of all active commissions. His observation is that the role of the voting members and relationship to county staff could benefit from clarification. He also asked whether the input from the commission is being utilized by the county. E. Thring shared that she attended a related meeting of the Ad Hoc Advisory Committee in June (also attended by three County Supervisors) where she responded to inquiries regarding the commission. During that meeting she elaborated on meeting frequency, attendance, and content. She also explained that the county staff responds to various transportation issues presented by the Districts and meeting attendees, and that county staff attends the meetings on a regular basis. The conclusion of that committee was that the transportation commission is worthwhile and the committee is going to suggest to the Board of Supervisors that the Supervisors provide direction to commissions and representatives, as well as provide direction on how county staff should proceed. The latest message E. Thring received in June is that this transportation commission will remain in place. There is a growing, changing, and more complex need for this commission as transportation needs in the county evolve. We may hear more firm feedback later in September. E. Thring offered to share any new feedback she receives with the commission. F. Holtz will let the Supervisor know of the discussion described by E. Thring.
- 2) D. Franks then joined the meeting, which provided a quorum and the formal meeting agenda carried forward as summarized below.

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**III. Approval of May 17, 2016 Minutes**

A motion was made to approve the May 17, 2016 meeting minutes. The meeting minutes were approved as-is with no suggested changes.

(Motion: Holtz; Second: Franks; Vote: 3 yes/0 no/3 absent)

**IV. Old Business:**

- 1) At the last meeting S. Sutherland requested information for the Loudoun County Parkway and Waxpool Road intersection. R. Sutphin brought the information with him to this meeting. He provided the information to E. Thring who will transmit it to S. Sutherland.
- 2) Regarding P. Turner's previous inquiry for pedestrian/bicycle facilities at Pacific Blvd and Waxpool Rd, R. Sutphin shared that VDOT looked into that issue and contacted the County Supervisor. There is insufficient width to provide a bike path. If the county wants a multi-use trail and can build it, VDOT would support it.
- 3) L. Clark asked about the Route 9/Route 287 roundabout project status and whether there is anything in the CIP for funding it. The attendees concluded there has not yet been any update or funding for this project.
- 4) Regarding the interchange at Route 7/Route 287 and the need for additional striping between the dual left turn lanes (as raised by L. Clark), R. Sutphin provided an update and said the work order has been placed and the pavement markings are programmed to be completed, but VDOT's construction options are limited due to high demand for pavement marking contract work. So the construction schedule is difficult to ascertain.
- 5) L. Clark inquired as to the Comprehensive Plan Update report from the last meeting. Specifically, whether K. Leidich or someone from her department could attend a future commission meeting to offer an update regarding the progress as the work continues. E. Thring will suggest that to K. Leidich.
- 6) L. Clark said she has been suggesting to people that they use the 1-800-FOR-ROAD number (as suggested by S. Taori at the last meeting); she has found it to be very user-friendly and responsive.

**V. New Business:**

- 1) D. Franks asked whether there is an update on the Shreveport Drive/Evergreen Mills connection. His understanding is that Brambleton has submitted a proposal to the county and it is now in the county's hands and/or potentially VDOT's hands regarding the configuration for that

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**July 19, 2016**

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interchange. He asked the status of the county/VDOT approval. E. Thring offered to look into the status and get back to D. Franks. R. Sutphin said the VDOT safety personnel have been out at that location multiple times and the county and VDOT agreed to keep it shut down in that area until the final plan was approved.

- 2) D. Franks asked when Creighton Road (from Northstar to Evergreen Mills) will be completed and open. E. Thring will ask Susan Glass and respond to D. Franks.
- 3) D. Franks asked about Evergreen Mills and Hanson Park, for which he previously inquired in a commission meeting and received email responses as follow-up to that inquiry. He appreciated the email response, but was also not satisfied with the content/decision. He was informed that the design decisions were made before his neighborhood existed. The neighborhood is concerned about what that access/intersection will look like for pedestrians and vehicles, including the type of traffic control (e.g., stop sign, signal, or overpass), particularly given all the ball parks and attractions and likely pedestrian traffic. He asked whether there could be more discussion about that intersection, access, and the future traffic patterns. R. Sutphin described the changes in traffic patterns expected. There was also a discussion about the status of a cul-de-sac termination for Evergreen Mills Road. D. Franks reviewed the proposed access configurations on a map and asked whether there could be more interaction with the community on access to/from the park. The design was recently submitted by Brambleton for review. R. Sutphin pointed out some challenges with the current design proposed and that there will likely be additional design work and changes. D. Franks emphasized that this is an opportunity to make improvements to this proposed condition. R. Sutphin said VDOT Land Development personnel will be heavily involved in reviewing this at some point but typically are not involved until later in the submission stages. If this comes to VDOT in the current proposed configuration, it will not be approved. There was no specific action identified for this topic.
- 4) L. Clark asked about the intersection of Loudoun County Parkway and Cape Court. There was a crash at the intersection recently. Making a right turn to proceed south on Loudoun County Parkway isn't the problem, but making a left onto Loudoun County Parkway is very difficult from Cape Court. The alternative is to turn right to get onto Waxpool and take Smith Switch. Cape Court is a privately maintained road. D. Franks described the challenges likely due to peak period traffic. Once the additional links in the system are added (Gloucester Parkway) it will likely be less of a problem. E. Thring shared that the County will be installing a signal at the Beaumeade Circle, currently working with the property owners for easements and hope to construct the signal within the next 9 months. There was a group discussion about whether upcoming and expected changes in traffic patterns will impact the need for a signal at that intersection.
- 5) C. Lew described her previous experience in pursuing pedestrian/bicycle grants at Waxpool and Pacific Blvd. She said the County asked for the full project amount, but other projects who were eventually awarded the funding asked for less. So in the future C. Lew suggests submitting two proposals, one for less funding and one for full funding. R. Sutphin asked if there are any plans

**Loudoun County Transportation Improvement and Safety Commission**  
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for a multi-use trail in the area of Pacific Blvd. C. Lew described what is typical for the given lane configuration and E. Thring confirmed there is currently nothing in the pipeline at this time but the county is receiving requests. D. Franks said at one point there was going to be a multi-use trail connection up to the W&OD trail potentially along Loudoun County Parkway in the area of Waxpool & Pacific Blvd. R. Sutphin clarified that the W&OD trail is under the authority of the Northern Virginia Regional Park Authority (NVRPA), and he suggested visiting their website to see if more information can be found there.

- 6) E. Thring mentioned two updates to the tracking table:
  - a. The item on Tranquility Road has been resolved, per previous input from R. Sutphin, and it will be removed from the tracking table.
  - b. The item regarding the Route 7 East Market Street signal was addressed by S. Taori and J. Zeller in the May meeting. The group was satisfied with the response and it will also be removed from the table.

The next meeting is scheduled for September 20, 2016 at 6:30 pm in the Purcellville Room, located in the lobby of the Loudoun County Government Center.

**Adjourn** Motion: Clark; Second: Holtz; Vote: 3 (yes)/0 (no)/3 (absent). Time: 7:30 p.m.