

**EMS Operations Committee Minutes**  
**July 12, 2016**  
**DTCI- Large Conference Room**  
**801 Sycolin Road**  
**1900 Hours**

Co. 4	<b>Absent</b>
Co. 6	Kevin Piatt
Co. 9	<b>Absent</b>
Co. 12	<b>Absent</b>
Co. 13	Anthony Mino
Co. 14	Sue Johnson
Co. 15	Byron Andrews
Co. 17	Rodney Krone
EMS Council	<b>Absent</b>
LCFR	AC Johnson, DC Salazar, Michelle Beatty and Christine Langley-Obaugh
OMD	Dr. Morgan
StoneSprings	Jamie Stephens
Reston Hospital	<b>Absent</b>
Inova Loudoun	Jaime Wolfin

1. Call to order

Chief Andrews, Chairman, called the meeting to order at 1902 hours.

2. Roll Call

3. Approve June meeting minutes

A motion to approve the June 14, 2016 minutes was made by Chief 17. The motion was seconded by Chief 6. All are in favor with no opposition or abstentions. Motion carried.

4. Chairman's Report

Chairman Andrews advised that the June Executive Committee packet was distributed.

Chairman Andrews reported that he did raise the concern at the Executive Committee meeting regarding the active directory email accounts. Chairman Andrews stated he was asked to submit the item at the July Executive Committee meeting. Chief Andrews explained that the consensus was that most would like to retain their active directory accounts. Chief Andrews stated the intent would be to explore additional options and determine alternative mechanisms.

5. OMD-Dr. John Morgan

Dr. Morgan stated that a few incidents have been brought to his attention whereby complaints were submitted regarding family members requesting a specific facility and they were told no. Dr. Morgan explained that the official policy is that it can happen. If it is not the closest facility, please contact med-control to discuss the matter. Dr. Morgan stated that this has led to some significant frustrations from family members or patients where all their caregivers may be at a particular facility or they may have been just discharged from a particular hospital. So, as much as possible, Dr. Morgan reiterated, please try and be respectful of the wishes of our patients. Dr. Morgan explained the chief concern is their medical situation, but we want to ensure that they are being heard. Dr. Morgan also stated from a resource utilization standpoint, we don't want to take a medic unit or other transport unit out of service for an excessive amount of time. Dr. Morgan submitted that we do acknowledge requests for regional or local hospitals when we can.

6. Reports

a. LCFR- DC Jose Salazar

Ballistic Gear:

Chief Salazar confirmed that vests were placed on Battalion Chief's Vehicles and with EMS Supervisors and Safety Officers. Additional documents will be forthcoming regarding the donning the vests as well as maintenance.

Discussion on helmets ensued. Chief Salazar stated options are being examined, however, reiterated that the helmets were not part of the grant.

For companies that have expressed interest in purchasing additional Ballistic Vests, Chief Salazar stated that it is requested that the same vests be purchased through Velocity in Sterling.

RTF Drill:

Chief Salazar stated that the LCSO will not be able to participate in August. Chief Salazar stated that training, previously developed by the Fire Marshal's Office, will be coming out to include ID recognition and TECC updates which can be done as station drills throughout the month of August.

Bio-hazard Pick-ups:

Chief Salazar stated that there have been numerous conversations with the vendor. Chief Salazar reported that the vendor's contract is up in August and a RFP is pending. It was noted that 14 is currently having an issue with pick-ups.

EZIO Needles:

Chief Salazar reminded all in attendance that if they are used on calls, they should be replaced at the hospitals. Chief Salazar advised that if they are expired needles, then please contact logistics for replacements.

Mannequins:

Chief Salazar reminded all that the EMS Council had previously approved the mannequins. Chief Salazar informed the EMSOC that the adult mannequins are backordered.

i. EMS Billing- Danielle Brosan

No report.

Chief Piatt complimented Danielle on the job she is doing.

ii. EMS Training-Michelle Beatty

Report attached.

Michelle reported that an EMR class was just completed. Another EMR class will be offered this fall and the hope is for a high enrollment.

Upcoming intermediate classes were discussed. ALS interviews will be on August 3<sup>rd</sup> and August 4<sup>th</sup>.

Training announcements for 11 classes are circulating. Additional courses were relayed.

According to Michele, Target Solutions is rolling out and expectations and platforms have been reviewed with approximately half of the volunteer agencies, so far. Michelle reported that it is possible that additional active directory sessions may be added. Chief Johnson added that the Target Solutions contract was a significant increase in cost at no cost to any of the companies. Michelle offered to come out to the stations and work with people one on one, as needed.

Chief Piatt asked if any thought has been given to grandfathered EMR people. Discussion ensued.

b. Committee Reports

i. Communications Committee (Chief Bennett)

No report.

ii. Training Committee (Chief Aycock/Chief Mino)

Chief Mino stated that the SWP on Fire and EMS Training Enrollment and Wait Lists went to the EC last month and has now gone to all three sub-committees for review and approval. The SWP will return to the EC in July. Discussion ensued.

Chief Mino stated that the committee continues to work on their next project which will be to examine guidelines for the academy to include student expectations.

iii. SWP Committee (Chief Krone)

Chief Krone stated the meeting is scheduled for next week.

iv. Ambulance Standards Committee

The committee has not met. Chief Andrews stated he will meet with Chief Tobia to discuss some of the philosophies as they relate to the Ambulance Standards Committee.

c. EMS Council

The minutes are attached in the packet for review.

7. Old Business

a. Physio Lease Option

Chief Salazar reminded the EMSOC that there were outstanding questions that needed to be answered. Chief Salazar stated that the biggest question posed has been from those that have invested money on devices they wish to know what they will get in return. Chief Salazar stated when devices are turned in, no funding will be received, but you will be getting a new device. Chief Salazar explained that credit will be given and applied to the lease program which will vary depending upon the age of the device. Chief Salazar stated that nothing prevents a company from selling

the devices on their own, however, it is pertinent to keep in mind that the entire price of the contract will be raised should this scenario occur. Chief Salazar stated machines will be replaced every five years with the specs being the same as what we have now unless Dr. Morgan feels something different is warranted.

Chief Johnson advised that this lease program ensures that every company and every provider has the most up to date technology. Chief Johnson stated that this lease program also guarantees standardization of equipment.

Trade in value of devices was discussed and Chief Andrews offered a suggestion to contact Becky if questions arise.

Chief Salazar also advised that it is his understanding that this will not impact the funding algorithm nor capital assets. Chief Salazar will confirm this with Chief Tobia.

Chief Salazar stated a meeting is desired with Physio once a determination is made if everyone is on board and once all questions and concerns have been received.

b. Medication Security

Chief Salazar advised that a meeting was coordinated with DIT and technical questions arose. Once DIT gets their questions answered, it is anticipated that the green light will be given, according to Chief Salazar.

c. Bariatric Response Capabilities

Chief Salazar stated he is unsure as to if the group has met. Chief Salazar reported that he will touch base with Herb.

d. Rules of Order

Chief Andrews stated that Earl Hall is presently out of town, but a meeting will be scheduled, so they can discuss the rules.

e. Bio Hazard Pick-ups

Previously discussed.

8. New Business

a. Social Media and Use of Personal Electronic Devices SWP (Discussion only)

Chief Andrews stated that Chief Hall and Matt Schultz have worked on the draft. Chief Andrews also advised several questions and comments have already been submitted to Chief Tobia.

Chief Johnson offered that a possibility exists to continue to refine the SWP once it is in place, but a policy is necessary. Discussion about the policy followed.

9. Action Items

a. Fire and EMS Training Enrollment and Wait Lists SWP

Motion made to accept the SWP by Chief Mino. The motion was seconded by Chief Krone. The motion passed with no abstentions. (Chief Hall is to send an email vote per Chair Andrews).

10. Announcements

8/10/16 Ashburn HealthPlex Open House

LCFR is hiring

Encourage sign-up on NVERS website once Active Directory is obtained

EVOG reminder (email previously sent)

Adjourn: With no other business to discuss, the meeting is adjourned at 2007.

**Respectfully submitted:**

**Christine Langley-Obaugh, M.Ed., CVA**

**Executive Liaison**